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|  | **FREQUENTLY ASKED QUESTIONS**  Answers to common questions about the PD-3PO tool  <https://collaboration.inside.nsf.gov/eng/meritreview/ENG%20Tools%20Websites%20and%20Best%20Practices/PD-3PO.aspx> | | | | |  |  |  |
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| **Q1.** | **Who should I contact if I have a question about PD-3PO?** | | | | |  |  |  |
| A: | Please read through this FAQ first; many commonly-asked questions are answered here. If you have further questions, please contact your ENG division POC listed below. If you're outside ENG, please contact Jack Snoeyink (CISE/CCF) or Grace Yuan (ENG/OAD) for further guidance. | | | | | | | |
|  | **ENG Div** | **POC** |  |  |  |  |  |  |
|  | **OAD** | Grace Yuan |  |  |  |  |  |  |
|  | **CBET** | Brandi Schottel, Tamara Battle, Sunny Williams | | | | |  |  |
|  | **CMMI** | Dana Denick, Kevin Webster, Steven Zehnder | | | | |  |  |
|  | **ECCS** | Christopher Monk | |  |  |  |  |  |
|  | **EEC** | Amelia Greer, Alisha Williams |  |  |  |  |  |  |
|  | **EFMA** | Kerstin Mukerji | |  |  |  |  |  |
|  | **IIP** | Carl Anderson, Miki Templeton |  |  |  |  |  |  |
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| **Q2.** | **I get an error saying "Cannot run the macro … The macro may not be available in this workbook or all macros may be disabled" (screenshot below), what do I do?** | | | | | | | |
| A: | Please click on the "Enable Content" button located in the top yellow banner of the excel workbook, then try running the data again, that should fix the problem. | | | | | | | |
|  | |  | | --- | | cid:B3BCDC58-1BA6-4E72-A3B3-E0E056F5667E@ad.nsf.govr | |  |  |  |  |  |  |  |
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| **Q3.** | **How can I run PD-3PO when working remotely?** | | |  |  |  |  |  |
| A: | On a PC with AnyConnect, you can run PD-3PO on your machine once connected to NSF network. Macs can use Parallels or remote.nsf.gov. (see Q4). From remote.nsf.gov, go to “Virtual Desktop,” sign in, and select “Desktops” at the top. Use the Windows 7 Desktop for now, because the Win 10 Desktop does not yet talk to the ReportServer. Do not use the Excel app in Citrix; instead launch the Excel program that you find on the Virtual Win 7 Desktop. | | | | | | | |
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| **Q4.** | **Will this work on my Mac, on Office 365, or on the Citrix Excel app?** | | | | | |  |  |
| A: | Neither Excel for Mac, Office 365, nor the Citrix Excel app have the SQL query engine to run PD-3PO, so you will need to run queries on Parallels or the Citrix Virtual Win 7 Desktop (see Q3).  Once data is loaded into the spreadsheet, everything else should work in other environments, with the unfortunate exception of the Dashboard Timeline Slicers not being implemented on Mac.  Oct 2017: NSF has approved OpenLink, a third party query engine for Mac Excel 2016 that can talk to the reportserver’s Sybase 16 database. We are testing next release of PD-3PO to see if we can make it use that. | | | | | | | |
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| **Q5.** | **What are my Report server (Rptsql) credentials?** | |  |  |  |  |  |  |
| A: | PD-3PO accesses the internal NSF Report Server (Rptsql) to run SQL queries on the Report (rptdb) and Fastlane (FLflpdb) databases. Each division has its own Rptsql login id and password, please contact your division Administrative Officer or Program Analyst to get your division login info. | | | | | | | |
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| **Q6.** | **Where do I enter my Rptsql credentials?** | | | |  |  |  |  |
| A: | You can go to the Settings tab, enter your division login id and password, and save a personal copy of PD-3PO on your computer that will be good until the password changes. If no password is stored, then a form appears at the start of each query for you to enter the login id and password. | | | | | | |  |
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| **Q7.** | **How often must the Rptsql password be changed?** | | | |  |  |  |  |
| A: | By NSF security policy, Rptsql passwords must be reset every 3 months; if the Microsoft message to Select Data Source (screenshot below) appears, Cancel and update the password. If you do not know what the most current password is, please contact your AO or Program Analyst. | | | | | | | |
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| **Q8.** | **What is difference between PD-3PO and MyNSF Enterprise Reporting?** | | | | | | |  |
| A: | PD-3PO builds live and detailed spreadsheets directly from NSF Report Server, with databases (on Sybase) from FastLane, eJacket, etc., making custom results more complete and easier to distribute. Reports generated by MyNSF Enterprise Reporting are running using NSF Enterprise Data Warehouse (EDW) on Oracle. While many standard reports created in MyNSF Enterprise Reporting are very useful, not all FastLane and eJacket data elements are available or in the proper format in EDW yet. PD-3PO can help to bridge that gap, with its support of rapid development of prototype tools. We hope that the most useful of its reports and queries will be consolidated into MyNSF Enterprise Reporting. | | | | | | | |
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| **Q9.** | **What is difference between PD-3PO and PD-Dashboard that ENG is going to build in MyNSF Enterprise Reporting?** | | | | | | | |
| A: | As mentioned in Q8, PD-3PO is a live proposal and panel processing tool with highly detailed information. The MyNSF Enterprise Reporting PD Dashboard will focus more broadly on workflow items that require PD action (such as pending proposals, overdue project report approvals, dwell time, potentially budget status). | | | | | | | |
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| **Q10.** | **I really want to share one worksheet with my colleagues; is there an easy way to do that?** | | | | | | | |
| A: | Send it by email: On the input tab, enter Y in the **Email?** column, and press the email button below. (It will include the Input tab to record the query parameters, which will be hidden) | | | | | | | |
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| **Q11.** | **Some of the worksheets do not apply to my program; can I delete them from my copy of PD-3PO?** | | | | | | | |
| A: | Yes. On the Input tab, just enter X in the **Ref?** column right of the Tab name you want deleted and confirm. The deleted worksheet(s) will be gone, and everything else still works. (The only exception is if you delete a tab that is used by a pivot table, then that pivot table cannot get new data.) You can alternatively select and delete several tabs along the bottom of the screen and then delete the corresponding rows in the interface table. | | | | | | | |
| **Q12.** | **Why does my sheet show different numbers for rows retrieved and rows showing?** | | | | | | | |
| A: | There is a filter on. Clicking the robot at the top of sheet, or going to Data and clicking Filters twice, clears filters and shows all data. | | | | | | | |
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| **Q13.** | **In Internet Explorer, can I make eJacket links open in an existing tab?** | | | | | | | |
| A: | Yes. Under Internet Settings > General, Click Tabs.  Then under “Open links from other programs”, select “the current tab or window.” | | | | | | | |